# ARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex.

Assn. Secs. HCO Secs. PE Director Hat Franchise Holders. HCO BULLETIN OF APRIL 14, 1960

SUPERVISING P.E. CO-AUDIT

The best way to run a PE course was given in the London 1959 HPA/B.Scn tapes and the 6th London ACC tapes.

This consisted of supervising the P.E. as though you were the only auditor present, all the co-auditing auditors to be used only as your mouth piece. The "Instructor" audits each case through the co-auditor.

Charles Berner, 1130, Center Street, Highgrove, California, U.S.A., has developed a means of putting all pcs present on one meter at the instructor's desk. This is of considerable use. It is authorized for all Central Orgs. P.E. Foundations. It fits either a London or U.S. meter.

## ASSESSMENT

An assessment is a necessity on each case. At the courses start, assess rapidly with a meter and then when the majority are running on terminals go back and do a longer assessment on the hard one. Keep a record of your assessment. But don't spend all your time favouring hard cases. It makes other cases tend to toughen to get your attention.

If a case isn't getting meter fluctuation on the Berner device, check into it. A running case gets a changing needle and a changing tone-arm.

Keeping a record of tone-arm position, and needle state for each case helps you keep track. It's done by making a three column roster, the same one you used for assessment.

#### PROCESSES

You have three processes you may now use.

1. O/W on a selected terminal "What have you done to.....?" "What have you witheld from.....?" A good assessment for this is: "What person do you have problems about?" Run that person.

2. Comm process on a body part. "From where could you communicate to a.....?" on an E-meter, assess fora body part that falls not what the pc says. The part that falls will be real to the pc. An obviously ill part may not be real. When the chosen part is flat or reasonably so, assess for a new body part. Body parts are safer to run on co-audit than indefinite terminals. But "friend" or "car" can still be used. Use the paper trick on all co-audit comm processes.

3. Responsibility process "What part of your life have you been responsible for?" This requires no assessment but it is rather rougher than the first two above.

#### PROCUREMENT

Your best procurement comes from word of mouth and happy cases.

If you supervise well and make sure the co-audit pc gets gains, you will have good word of mouth.

Free co-audit weeks given for one reason or another (such as highest scores of PE course quiz) is good procurement.

Well advertised free PE and a good comm course are the best procurements. A good info package mailed to everyone on your list and all callers is a necessity.

Being on time, handling bodies in an orderly way are good procurement.

## HAS Certificates

HAS certificate requirements have changed.

A passing grade on an examination of materials covered is all it takes at this time.

Later we may require that they pass a comm course too. But not now.

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So examine your past students on essentials they've been taught and as they pass send their names and addresses to your central organization and the student will receive a nice HAS certificate.

Your student having a certificate will help procurement .

### SUMMARY

PE co-audit is running well where auditors are doing it by the book, running badly where the handling of processes, students and paper work are sloppy. Good total 8c = good course. Courses where regular charges are made and collected get better graphs.

Here and there a PE co-audit set up is running poorly because the auditorinstructor does not have info packages and does not even try to handle bodies walking in.

Most everywhere PE co-audit is doing well. I am very proud of the way most auditors are trying and winning. Thank You.

By the way, the Scientology population of earth has exactly doubled in the last ten months!

L. RON HUBBARD

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